

SENIOR EXECUTIVE RESUME SAMPLE

P.O. Box 189
Lincoln, Ca 95648
916-677-1428

www.webuildresumes.com

PROFESSIONAL PROFILE

Finance Professional With Expertise In Real Estate Finance, Accounting and Operations

Real estate finance executive with 20+ years' experience in financial planning, accounting, management and investment structures for regional, national and boutique home building and land development operations. Strong understanding of equity financing, corporate structuration and accounting processes; utilizing 8+ years' of experience in a "Big" 4 accounting organization.

SPECIALIZED PROFESSIONAL EXPERTISE

- Financial Planning
- Accounting Process Control
- Auditing
- Equity Financing
- Corporate and Capital Structures
- Strategic Planning
- Project Financing
- Tax Planning
- Debt Financing
- Personnel Management

PROFESSIONAL EXPERIENCE

National Homes, Inc. San Jose, Ca
Chief Financial Officer

May 2000 – May 2014

Chief Financial Officer for national home builder operating in 25 markets across the United States. Established, managed and grew the financial and accounting divisions within the organization to control a \$500 million operating budget within 15 corporate subsidiaries.

- Managed the daily operations of the accounting and financial departments. Setup controls, processes and strategic directives for corporate compliance in financial management of operations.
- Organized consolidated corporate financial statements and worked with financing and equity partners to secure project financing, lines of credit, hard money loans as needed.
- Established the corporate "Equity Fund" for institutional investors; raising over \$250 Million in 1 years' time.
- Established standardized underwriting packages for lenders and developed marketing materials.
- Oversaw the home and lot lending programs for individual purchasers, as well as, builders purchase of bulk entitled lots.
- Prepared and audited internal tax documents yearly, established budgets, oversaw corporate structuring, and provided financial guidance for tax liabilities.
- Participated in the Corporate Leaders meeting quarterly and provided input as to the strategic direction of the corporate for future years.
- Provided marketplace forecasts by region to reduce liabilities and maximize profits during economic downturn in country. Maintaining corporate structures and operating profits during 6 year downturn.

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PROFESSIONAL EXPERIENCE (CONT..)

Capitol Homes, Sacramento, Ca
Vice President Of Finance

July 1996 – May 2000

Responsible for the long range strategic planning of the land development and home building operations of this \$2 Billion real estate development firm. Oversaw and developed programs that increased the companies ROL by 30% of net profits and established purchase and/or sale financial guidelines to assure maximum return on investments for projects.

- Provide companywide financial planning and forecasting for the home building and land development divisions, as well as, setup structures and programs for off balance sheets funding of projects throughout the Western United States marketplaces. Reducing capital expenditures and increasing ROI well over 30% within 1 years' time.
- Evaluated land development acquisition projects for financial viability, purchase strategies, building costs and ROI. Formulated exit strategies for projects based on maximizing financial viabilities and capital funding.
- Set-up off balance sheet financing programs, restructured land purchasing agreements, and developed infrastructure financing programs for internal purchasing, capital funding and banking relationships as needed.
- Developed formal accounting controls and processes to assure information and financial reporting was on a timely basis and provided relevant decision making information.

Anderson Consulting Group, Los Angeles, Ca
Partner / Internal Auditor

July 1988 – July 1996

Partner in the Southern California marketplace overseeing general construction, homebuilding and commercial development clients ranging from \$5 million to \$500 million in size. Provide financial planning, forecasting, project development and financing consulting services on an annual, per project and corporate wide basis. Projects ranged from land development, municipal and commercial construction and homebuilding.

EDUCATION

University of San Diego – May 1988
Bachelor of Science: Business Administration – Finance
Master's Degree: Finance - 1990

California Certified Professional Accountant (CPA) – June 1993
Nevada Certified Professional Accountant (CPA) – May 1998

COMPUTER SKILLS

Proficient with Microsoft Office, JD Edwards, Oracle, SAP, QuickBooks

REFERENCES

Provided Upon Request